

In the event of an accident involving assault (including armed robbery),

- a. Answer the following questions on your company's letterhead.
- b. Include both the questions and their answers in your letter.
- c. Draft your letter in the form of a sworn statement.
- d. Deliver to the Compensation Commissioner with your claim.

To whom it may concern

Regarding injury on duty of (employee name) on
Date of accident.....

1. What was the event leading up to the assault?

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2. What was the motive for the assault?

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3. Sworn statements by the following eye witness/es are attached:

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